



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

Ph. (757)925-6762 Fax (757)942-4333

June 9, 2021

Kay Heise
CEO and President
Mackin Educational Resources
3505 County Road 42 W
Burnsville, MN 55306

Dear Ms. Heise,

**Subject: Notice of Award for RFP-1750-P
Library Books, Print and/or Digital**

This notice of award is to Mackin Educational Resources. to provide library books, both print and digital for Suffolk Public Schools, based on evaluations conducted by committee. Performance of all services and pricing related to this award shall be in accordance with RFP-1750-P, your proposal dated February 24, 2021 and subsequent negotiations, all made a part of this award by reference. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, VCA
Purchasing Technician II

Please sign below to acknowledge receipt of the Notice of Award and to agree to the terms of RFP-1750-P, your proposal dated February 24, 2021, and subsequent negotiations.

Acknowledged this the _____ day of _____, 2021

By _____ Title _____

Copies: John Gordon, III, Superintendent
Pam Connor, Director of Elementary Leadership
Bid File

RFP-1750-P
Library Books, Print and/or Digital
June 9, 2021

Terms of Agreement:

The initial term of this agreement shall begin on the July 1, 2021 and continue through June 30, 2022 after which this agreement will automatically be extended for four additional one year periods, beginning July 1st and ending June 30th of each year, unless otherwise terminated by either party by giving written notice prior to June 30th of each year. The School Board may approve a price increase for each subsequent year. The request shall be presented in writing 30 days prior to June 30th of each year and the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U. S. Department of Labor, for all Urban Consumers (CPI-U) South, for the preceding calendar year. The School Board reserves the right to extend the contract for up to 6 months after the expiration of all renewal terms for the purpose of rebidding. Suffolk Public Schools reserves the right to purchase additional goods and or services to meet the intent of this RFP.

Additional Terms:

11% discount on Print, 10% discount on Audiobook & 8% eBook orders

Free MARC records

Free processing options

Free shipping

Initials: _____
Date: _____



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June 9, 2021

Anthony R. Pfister
Vice President, Sales Strategy & Operations
Follett School Solutions, Inc.
1340 Ridgeview Drive
McHenry, IL 60050

Dear Mr. Klein,

**Subject: Notice of Award for RFP-1750-P
Library Books, Print and/or Digital**

This notice of award is to Follett School Solutions, Inc. to provide library books, both print and digital for Suffolk Public Schools, based on evaluations conducted by committee. Performance of all services and pricing related to this award shall be in accordance with RFP-1750-P, your proposal dated February 18, 2021 and subsequent negotiations, all made a part of this award by reference. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, VCA
Purchasing Technician II

Please sign below to acknowledge receipt of the Notice of Award and to agree to the terms of RFP-1750-P, your proposal dated February 18, 2021, and subsequent negotiations.

Acknowledged this the _____ day of _____, 2021

By _____ Title _____

Copies: John Gordon, III, Superintendent
Pam Connor, Director of Elementary Leadership
Bid File

RFP-1750-P

Library Books, Print and/or Digital

June 9, 2021

Terms of Agreement:

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Additional Terms:

10% discount on Print, Audiobook & eBook orders

Free automated processing and cataloging for all print orders

Free automated processing and cataloging for a A/V orders

Free White Glove Service for new school opening day collections totaling more than \$50,000.00

Free Diversity and Social & Emotional Learning (SEL) Tool, now available in Titlewave.

Initials: _____

Date: _____